

MANSFIELD ALIVE!

Christmas Parade & Festival



VENDOR SPACE AVAILABLE!!!

Calling on all Festival vendors! The 2013 *Mansfield Alive Christmas Parade & Festival* is extending a special invitation to vendors to join the festivities on December 13-14 in Historic Mansfield. Mansfield Alive is striving to make this year's Christmas celebration the best yet with, food, vendors and music. The Festival will begin on Friday, December 13th at 7:30 p.m. and Saturday at 11:00 a.m. in the *Courthouse Square* and the Christmas Parade will roll on Saturday, December 14th at 2:00 p.m.

Vendors are allowed to setup their booths beginning at 6:00 p.m. on Friday, December 13, 2013 on the Courthouse Square. Festival Entertainment will begin at 7:30 p.m. and continue until 10:30 p.m. Festival activities in the *Courthouse Square* will continue throughout the day on Saturday. Vendor spaces are \$25.00, 10x10. Spaces must be left clean, all debris removed.

Vendors must bring their own tables, chairs, stands, etc. Tents are permitted. Make provisions for all the change you will need. All state and local applicable laws, rules and regulations are required to be followed by each food vendor.

The deadline for vendor applications is Monday, Dec. 9, 2013. For more vendor application or more information, call Mansfield City Hall, 318-872-0406 or simply download a vendor application online at www.cityofmansfield.net.



2013 Vendor Application

Name or Name of Organization, Group, Business or Individual

Address City State Zip

Telephone (Day)

Telephone (Evening)

Email address

Description of Food / Product / Items you intend to sell / display at your booth:

Will you need electricity for your booth? _____ If you need electricity, what items will you be using?

If your booth is geared for children's games or activities, please specify the activity below:

Please return completed application to:

Mail: *Mansfield Alive*
P.O. Box 773
Mansfield, La 71052

Fax: (318) 872-0402

Make checks payable to *Mansfield Alive!*

Setup:

Vendors may set-up their booths on Friday, December 13, 2013 beginning at 6:00 p.m.

Deadline: All vendor applications must be received by Monday, Dec. 9, 2013.

Notice:

Exhibitors are responsible for erecting their own booth or tent, any tables, chairs, displays, etc. Exhibitors are responsible for reporting the city, parish, and state sales tax where applicable and comply with any applicable reporting regulations. There is no rain date for this event. The Festival will be held rain or shine. Vendors will be requested to remain set up for the entire operating times of the Festival. *Mansfield Alive* reserves the right to remove any exhibitor or exhibit or any part thereof if agreements or rules are not complied with and/or whose conduct is not acceptable.